

Independent/Directed Studies Policy

Purpose:

The purpose of this policy is to describe the College's position on Independent/Directed Studies and delineate how a student may apply for this option.

Background:

The College's practices in this area were reviewed by the Academic Affairs Committee and the Faculty Senate in Spring 1998. The Senate's recommendations were submitted on April 24, 1998. The policy is approved as stated below, and became effective with the Fall 1998 semester.

Policy:

Students may earn academic credits through Independent/Directed Studies in any of the areas in which credit courses are offered or to pursue other individual academic interest not included in credit courses. Independent/Directed Studies require the sponsorship of a member of the faculty, a description of the work to be undertaken, and appropriate instructor/division chairperson approval prior to the registration period.

A description of the work to be undertaken must contain an outline of the study topic, specification of the work to be done, the type and frequency of faculty-student contact, the amount of credit to be given, and a statement of evaluative criteria to be used by the faculty member.

A student may register for not more than six (6) semester hours of Independent/Directed Studies per semester with not more than six (6) semester hours granted for any single course. Students may use Independent/Directed Studies as electives. They may not use Independent/Directed Studies to meet area/program requirements unless prior permission is given by the advisor and the Vice Chancellor for Academic Affairs.

¹Supercedes Haw 5.602, August 10, 1998, June 8, 2010, Reviewed May 7, 2021