

# The Hā`awi Kōkua Program

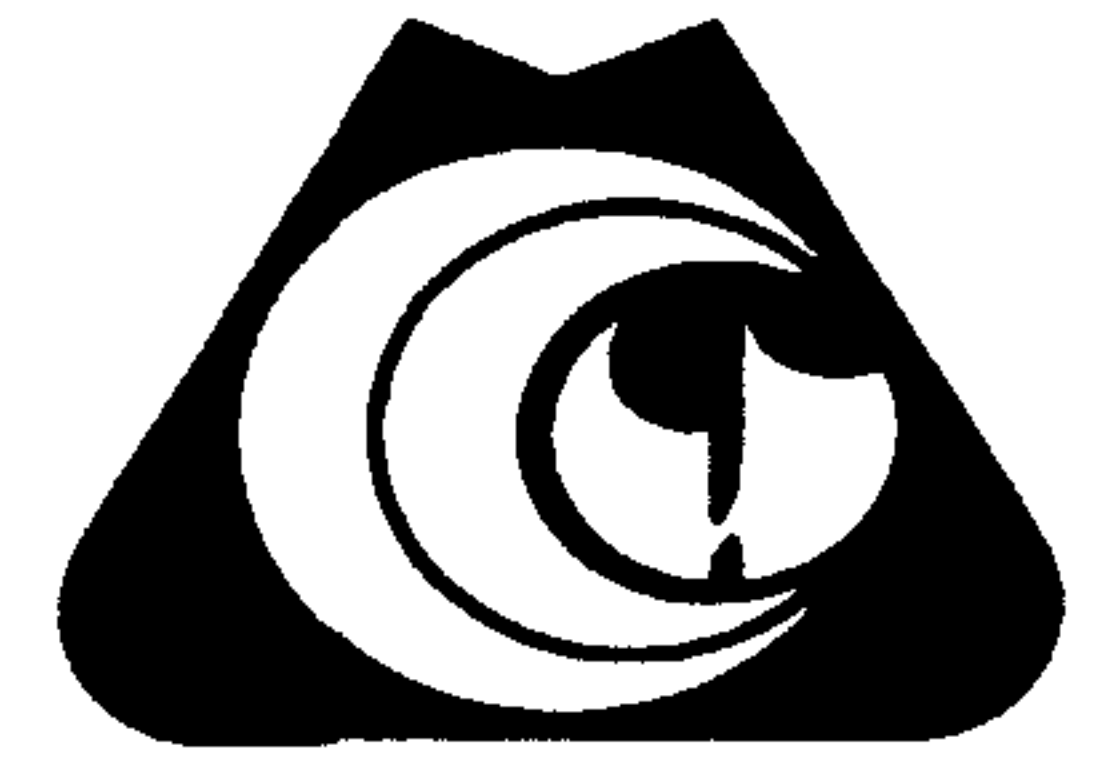
**Mission** is to promote an equal opportunity, for individuals with disabilities, to gain the maximum benefit from their educational / learning experience by participating fully in their regular courses and activities that are offered at University of Hawaii Center, WH.

## Goals

- Ensure physical access with educational equality in all UHCWH programs and activities.
- Assisting students in maximizing their potential by encouraging independence, self-determination, and full participation in the educational experience.
- Provide reasonable academic accommodations for students with disabilities in the least restrictive environment.
- Foster a sensitive environment for students with disabilities that are conducive to learning.
- Support students with disabilities in becoming independent, responsible, and productive community members.
- Provide consultation to students, faculty, and staff on disability issues and general access information.

## Commitment & Compliance with the ADA - Section 504

*In accordance with the Americans with Disabilities Act - Section 84.4 of the Federal rules and regulations governing Section 504 of the Rehabilitation Act of 1973., "No otherwise qualified individual with a disability shall, on the basis of disability, be excluded from participation in, be denied benefits of, or otherwise be subjected to discrimination under any program or activity..."*



University of Hawaii Center,  
West Hawaii

# Hā`awi Kōkua Program

Helping Students with  
Disabilities  
& Academic Challenges



**Willow Aureala, Ph.D.**  
**Counselor / Coordinator**  
**Student Services**  
**Voice/TTY (808) 322-4856**  
**FAX (808) 322-4839**

[aureala@hawaii.edu](mailto:aureala@hawaii.edu)

# Student Responsibilities

- Students with disabilities must self-identify as being a person with a disability, to the Hā`awi Kōkua Program Counselor.
- Students must provide relatively current documentation of their disability, to include information of their limitations and recommendations for accommodations.
- Students must request accommodations in a reasonable and timely manner.
- Students must abide with all UHCWH policies and procedures, and be otherwise qualified for their degree program.
- Students are ensured that all disability-related information they have provided will be kept confidential.

## Access



UHCWH offers courses and programs at various physical locations, and is committed to provide equal access to all of these locations or course activities.

- Priority registration to ensure physical access and appropriate accommodations.
- Assistance with On-line registration.
- Handicap Parking stalls.
- Assistance in accessing library materials.
- Assist with getting materials in alternate formats such as RFB tape textbooks, or enlargements of printed materials.
- Liaison with Hawai'i County DOE SPED high school transition teachers and counselors, to ensure successful transition.
- Liaison with private, state and federal Vocational Rehabilitation agencies.

# Specialized Services

The Program Counselor will determine all requests for reasonable accommodations. Decisions made regarding accommodations are based upon the current documentation and the program or course requirements.

- Assistance completing forms and applications.
- Administering / accommodating the COMPASS Placement test.
- Classroom Note-takers
- ASL - Sign Language Interpreters
- Testing accommodations may include:
  - Assist instructors in proxy of exams
  - Alternative format of testing
  - Scribes for exams
  - Computer equipment for exams
- Counseling for Academic Success: attitude & motivation, time & money management, learning styles, test-taking strategies, note-taking techniques, memory techniques, and community & campus resources, to enhance student success.
- Monitoring of academic progress at the Mid-point of each semester, to ensure compliance with UHCWH academic policies, program requirements and continued financial aid eligibility.
- Case Management for course and program requirements to support Workers' Compensation and insurance plans, for private, federal and state vocational rehabilitation agencies, and VA Chapter 31 Veterans.
- Assistance with scholarship search and applications.
- Make appropriate referrals to community agencies / services that offer support to individuals with disabilities to support the academic learning opportunity.



# General Services

All students in the Hā`awi Kōkua Program are offered the following general services:

- Assistance in completing forms for admittance and financial assistance.
- Liaison with private and state rehabilitation agencies to assist with program planning and registration.
- Referrals to non-credit FIRM classes to transition to college English & Math.
- Personal, Academic and Career Counseling.

# KŌ KUA Technology

Assistive Technology (AT) and adaptive equipment is available for student use. Individual training and assistance is provided.

- Voice/TTY Phone
- Spell Checkers
- Cassette Tape Recorders
- Table Top Microphones
- 4-Track Players for RFB tapes can be obtained
- Wheelchair accessible desks & tables
- Computers & Adaptive Software
- *Kurzweil 3000*- Text Reader
- *Dragon Dictate 7* – Speech Recognition
- Large Screen Calculator with Printer

